

In accordance with the Clery Act – 34 CFR 668.46

Lincoln Technical Institute
Union Campus

For your information, a copy of the Lincoln Technical Institute Union campus Annual Security Report is being distributed in compliance with the “Crime Awareness and Campus Security Act of 1990.” It will be updated and redistributed by October 1 of each operating year.

The Annual Security Report (ASR) provides crime and safety information, policies, and procedures to Lincoln Technical Institute students, faculty, and staff. The Union campus provides this information in accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* or “*the Clery Act*.” The history of campus crime statistics and security information reporting started with the *Crime Awareness and Campus Security Act of 1990*, which amended the *Higher Education Act of 1965*. The *Crime Awareness and Campus Security Act of 1990* was renamed “*the Clery Act*” by the 1998 amendment.

This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; and on public property within, or immediately adjacent to and accessible from, the campus. The report J-31Cous

The faculty and staff are here to serve you. If you have any questions concerning Security, please contact the Director of Education at (908) 964-7800 or stop by the office located in the Education Department.

A list of the titles of each person or organization to whom students and employees should report criminal offenses for the purposes of making timely warning reports and the annual statistical disclosure:

Director of Education	(908) 964-7800
Campus President	(908) 964-7800
Education Supervisors	(908) 964-7800
Emergency (via cell phone only)	911

Current crime statistics for reported offenses are as follows:

LINCOLN TECHNICAL INSTITUTE-UNION VAWA CRIME STATISTICS FOR 2020-2022

VAWA AMENDMENTS	YEAR	ON CAMPUS PROPERTY	NONCAMPUS PROPERTY	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2020	1	0	0
	2021	0	0	0
	2022	0	0	0
	2020	0	0	0
	2021	0	0	0
	2022	0	0	0
STALKING	2020	0	0	0
	2021	0	0	0
	2022	0	0	0

The Education Department disseminates information about campus safety policies and procedures through class announcements and via the student portal.

Students are encouraged to be responsible for their own safety as well as the safety of others.

- Be alert and aware of your surroundings.
- Walk with confidence and purpose, and limit distractions, such as talking on your cell phone or texting.
- Avoid isolated areas. It is more difficult to get help if no one is around.
- Trust your instincts. If a situation or location feels unsafe or uncomfortable then leave immediately.
- Charge your cell phone and have it with you.
- Walk in well-lit areas and try not to walk alone. Be wary of isolated spots, like parking garages, stairwells, offices after business hours and apartment laundry rooms.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Avoid walking or jogging alone, especially at night. Vary your route. Stay in well-traveled, well-lit areas.
- Always have your keys out and ready before you reach your door – home, work or the car. Look inside the car before you get in.
- Lock all entrances (windows, doors and sliding glass doors) into your home at all times.
- Never open the door to strangers. Install a wide-angle peephole in the door, and require salespeople or repair people to show identification.
- If strangers call or come to your door, don't admit that you are alone.
- Know your neighbors so that you can call on them if you need

- Don't take shortcuts through dark or poorly lit areas
- Do not carry or flash large amounts of cash
- Walk or jog in groups of three or more; do not wear earphones while walking or jogging.
- Do not use ATM's alone, at night, or when someone suspicious is nearby.
- Do not broadcast when you are going home or out of town except to your most trusted friends.
- Be aware of crimes on and around campus.
- Know the Fire/Emergency Exits of your surroundings: cafeteria, classroom and workspace.
- Stay alert, and plan ahead for "What if..."
- Educate yourself about the Linc Alert System and opt in. It is the primary means of notifying you in case of an emergency. This includes notifying you of school closings due to inclement weather.

Union campus of Lincoln Technical Institute will comply with all federal, state, and local laws and policies on the abuse of alcohol and other drugs by its students. Union campus of Lincoln Technical Institute does not permit or condone the illegal possession and/or use of controlled substances. Controlled substances mean any drug, substance, or immediate precursor included in the definition of controlled substance in Schedule I through V of Section 202 of the Federal Controlled Substance Act [21 United States Code 812].

Each member of the Union campus of Lincoln Technical Institute community should be involved in the implementation of and compliance with this policy. Unless otherwise stated by law, each individual retains responsibility for his or her actions at all times regardless of his or her mental state, even if altered by alcoholic beverages or other drugs.

Union campus of Lincoln Technical Institute students must refrain from the possession, use, or distribution of non-medical drugs in any form. In addition, students must refrain from the possession or use of any alcoholic products. The unlawful possession, use, or distribution of illicit drugs is prohibited on Union campus of Lincoln Technical Institute property and in connection with campus activities. The possession, use, or distribution of alcohol is also prohibited on the institution's property and in conjunction with the institution's activities.

Union campus of Lincoln Technical Institute states in the school catalog that alcohol and drugs will ugsruruans.

Consent is based on choice. Consent is an intelligent, voluntary, informed decision by someone

person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies under the Violence Against Women Act, or by any other person

Stalking is a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. A “reasonable person” under the definition of stalking means a reasonable person under similar circumstances. Acts of stalking may include acts in which the stalker, either directly, indirectly, or through a third party, follows, monitors, observes, threatens, communicates to or about a person, or interferes with a person’s property. Stalking may include communication through electronic communication such as text messages or social media (“cyberstalking”).

Stalking is a violation of Lincoln Technical Institute policy and a reportable offence under the Clery Act.

If you believe you are being stalked:

- Report the stalking to the police, Campus Safety, Institute official as soon as possible.
- If the person communicates with you, be clear that you wish to be left alone.
- Document the date, time, location, and a detailed description of each incident. For evidence, save any communications such as text messages, emails, letters, notes and gifts or other objects sent to you.

We encourage you to report the incident to the Police and Institute. This is entirely your choice. You have rights and will receive help from the Institute regardless of whether or not you make a police report.

But keep in mind that reporting the incident to the police will help the Institute to conduct a more effective response and investigation. Victims of sexual assault may feel embarrassed, guilty, or fear retaliation or possible humiliation. These are normal emotions. But know that law enforcement officers are trained to handle such situations with sensitivity and compassion. Please also keep in mind that making a report with the police is not the same thing as prosecution. Prosecution can be determined later. If you decide not to notify law enforcement, please secure medical attention and contact any of the victim support resources listed in this guide.

If you know who your attacker is, you are also encouraged to pursue an injunction for protection order with court officials. If you choose to pursue this option, list Lincoln Technical Institute as a restricted location and provide a copy to the Campus Safety Office on any campus location. The Institute will comply with all court-ordered injunctions (restraining orders) that involve Lincoln Technical Institute.

Survivors of sexual assault, domestic violence, dating violence, and stalking have rights under federal law. Note that survivors have these rights regardless of whether or not they wish to remain anonymous or report the crime to police.

- We will ensure that your immediate safety and medical needs are addressed by contacting the appropriate emergency services.
 - We will notify you of your options for contacting law enforcement. (Campus Safety Officers do not have law enforcement authority and are not sworn law enforcement officers.) These options include the right not to make a report to law enforcement. If you request, we will contact law enforcement on your behalf and provide information to them on your behalf.
 - We will fully investigate your case and keep you informed with information we can legally disclose. Preservation of the crime scene will be maintained until an investigation is completed. We will notify and instruct you about the importance of preserving evidence.
 - You will be treated with courtesy, respect, dignity and sensitivity.
 - We will ensure that a Institute victims' advocate is available throughout the process to address your concerns as well as those of significant others.
 - You may have your own advocate present at any stage of the process.
 - You will be notified of and, upon request, assisted with contacting available counseling and community victims' advocacy services. Students who report a sexual assault that has occurred off campus or at a prior time on campus will be assisted in contacting the appropriate legal authorities and/or service agencies.
 - We will act thoughtfully without prejudging.
 - We will maintain your confidentiality including redacting your identifying information from records to the extent permissible by law.
 - We will continue to serve your needs and be available to answer your questions. You may contact us at any time.
 - If you wish to be interviewed, you will be interviewed in a private location. You can request to be interviewed by a person of the same gender.
 - You have the right to change your academic and (if applicable) living and transportation arrangements with Lincoln Technical Institute.
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- Accuser and accused will both have the same opportunity to have others present.
 - Both accuser and accused will be notified in writing of the outcome of any disciplinary proceedings.
 - Each survivor will be notified of their options for reasonable accommodations, including changes to his or her academic, residence and transportation situation.

We strongly encourage survivors of sexual assault and gender-based violence and misconduct to consider the following resources.

Lincoln Technical Institute does not provide on-campus counseling services. However, we do share information regarding organizations that provide such services. Below are links to local community mental health professionals for counseling, treatment, or therapeutic intervention. Counselors are licensed and experienced mental health professionals. Services include assessment, crisis stabilization, and community referral.

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- StudentLinc – Provides confidential and professional guidance for concerns that may affect

already occurred. Regardless of the circumstances, we all have a choice whether we will be passive bystanders, standing by and taking insufficient or no action, or whether we will be active bystanders who are engaged and take the necessary action to prevent sexual violence. An active bystander has the power to prevent sexual violence from occurring and to assist survivors of assault in getting the help they need. A passive bystander is someone who stands by and fails to take the necessary safe action to prevent sexual assault and gender-based violence and misconduct. An active bystander is someone who commits to making a choice to become involved. The first and foremost thing to remember as an active bystander is that you don't do anything that puts your safety at risk! Many, if not most of the actions you will take as an active bystander will be calling on others, such as Campus Safety or the police, for help. Always remember that if you or someone else is in immediate danger, call 911. The goal is to promote a culture of accountability that helps prevent sexual assault and misconduct without causing additional threat or harm to others.

In the event of an emergency on campus and evacuation of the facilities is required, the following procedures are recommended:

- Identify the location of the emergency. It is essential that students and staff avoid evacuating into the areas involved in the emergency.
- Identify the type of emergency, if possible, which will determine the evacuation process and the order of evacuation.
- Identify students and staff that may need assistance in evacuating the premises.
- Students and staff should proceed to designated meeting areas. Instructors should immediately take attendance to ensure everyone assigned to his/her class have evacuated the building and is accounted for.
- Instructors should immediately report any absence(s) of students not at the meeting point as identified by the local emergency response team, to emergency personnel at the scene or to the Campus President or designated CSA.
- Students should not be permitted to leave the meeting area without notifying their instructor of their intention to leave the premises and their destination.
- Reentry of the facility is not permitted unless approved by the Campus President or the designated CSA after consultation with emergency personnel at the scene.